



Master Timeline
Primary
Taylor & Joey's Wedding
May 31st, 2025

SATURDAY, MAY 31ST

Wedding Day Details

Guest Count: 173

Number of Bridesmaids: 9

Number of Groomsmen: 9

Number of Personal Attendants: 0

Number of Ushers: 0

Brides Parents Names: Annie & Bill Young

Grooms Parents Names: Jayme & John Stuart

Any special traditions or family situations you would like your vendors to be sensitive to? No

Vendor Arrivals

Coordinator: 8am

Hair & Make-up: 8am

Photography: Will be on-site, tentatively planning for 11:30am

Videography: 1:15pm

Florist: 8am

Catering: on-site

Bartending: on-site

DJ: 1pm? DJ will reach out to Kenzie to confirm

Cake: 2:30pm-3pm

We've Got it Covered: Between Noon-1pm (will be complete no later than 3:30pm)

Minnesota Ice: 5:15pm

8:00 am

Venue Opens

Rental and Decor Delivery:

Ceremony

Arch: Florist Pillars on the stage

Draping: from We've Got it Covered (Picking up after 6:30pm)

Staging from Venue

Aisle Decor: None

Unity Table: None

Back of Aisle Decor and Signage: Welcome Table and Signage at the back
(After Ceremony all 3 pillars to the head table)

Cocktail Area

Cocktail Tables: Venue Providing 5 hightop and 3 low tops

Linens: 5 high tops and 3 low tops from Apres - bistro lamps on each

Bar Decor: Signage w/ a few votives and mothers' bouquet

Appetizers Passed

Seating chart brought out during flip

Reception

Guest Tables Centerpieces:

Head Table: 3 pillars from head table, 9 bridesmaids bouquets, Taper Candles (Taylor),
and one arrangement by bride and groom with votives around

Preset pom poms at head table chairs

Linens

Head Table

Dessert Table

Bar: bistro lamp on each, menus, votives and mother/bridesmaid bouquet if you have
extra

Seating Chart:

Welcome Table

Card Box

Memorial Frames

Guest Book + Pen

Place settings

Name Cards

Plates

Silverware

Water Goblets

Napkins

8:00 am

Bridal Suite Opens

Stylists and Bridesmaids Arrive

Hair and Make Up Schedule emailed to Kenzie from Primped

8:15 am

Champagne Arrives

8:30 am

Hair & make up starts

10:30 am	Brunch for Bridal Party from the Depot Champagne served at 8:30am
11:15 am	Photographer arrives Grabs a few photos of bride / bridal party / mothers getting hair and makeup done
11:15 am	Videographer Arrives
12:05 pm	Hair and makeup complete
12:15 pm	Getting Ready Photos in Robes/Jammies
12:30 pm	Groomsmen arrive to Venue
Dressed and Ready Mother of the Bride: 1:30pm Father of the Bride: 1:30pm Bride: 12:50pm Bridesmaids: 2pm Groom: 1pm Groomsmen: 2:15pm Grooms Parents: 1pm	
1:00 pm	Bridal Portraits Location:
1:15 pm	Bridesmaids First Look Location:
1:25 pm	Grooms Portraits Location:
1:35 pm	Mother + Son First Look
1:45 pm	Father + Daughter First Look I would like mother of bride to be here for this Location:
2:00 pm	Bride + Groom First Look

Vows:
Location:

2:45 pm

Wedding Party Photos
Location:

3:00 pm

All details set for guest arrival

3:30 pm

Family Photos
Location:

3:30 pm

Ceremony sound equipment set up and ready for sound check
Officiant + DJ

3:45 pm

Earliest guest arrival

4:00 pm

Wedding Party Hides in Suites + Sign Marriage License
Location: A J Earling Room

Witnesses:
Pastor Dean
Sam (back up - Alicia)
Jacob

Mic up - Pastor Dean + discuss his last words before DJ plays our song - ideally would like it to be I know pronounce you husband and wife etc etc. Kiss as the music starts

Jacob to holds onto the rings

4:30 pm

Ceremony
Processional Order:
Officiant: Pastor Dean (already be at the stage)

Joey & Jayme
John to follow behind
Annie & Billy (Billy to loop and walk again with wedding party)

Molly and Jacob
Samantha and Michael
Alicia and Kevin
Becky and Billy
Megan and Casey
Brooke and Riley
Alyssa and Joey
Jadea and Dom
Brittany and Matt

Taylor and Bill

Ceremony Music: DJ

Announcements:

Before: No Phones/Cameras

Music from DJ

Recessional Order:

Taylor & Joey

Molly and Jacob

Samantha and Michael

Alicia and Kevin

Becky and Billy

Megan and Casey

Brooke and Riley

Alyssa and Joey

Jadea and Dom

Brittany and Matt

Parents (front rows)

5:00 pm

Champagne Served during Room Flip to Cocktail Hour

5:15 pm

Cocktail hour

Cocktail Hour Music Ready - Violinist

Appetizer service begins

Bustle

Reception revealing to bride & groom - drinks will be in Charles Frost for bride & groom

Ice luge arrives for set up

6:15 pm

Guests seated for dinner and wine pour

Bar closes at 6:15pm until 7:15pm - Wine service only during dinner

Jacob grab a drink for Joey and Molly grab a drink for Taylor

Welcome table (gifts, jersey, guest book) into parents room

6:25 pm

Grand March

Order: Bridesmaid all at once then Groomsmen all at once - have them seated

Pom Pom announcement by DJ

Then the Couple

6:30 pm

Welcome and prayer (TBD - John or Pastor)

6:30 pm	Dinner Service Salad: 6:30pm Entree: 6:40pm Service Type: Plated Wine Pour: Yes - Three - seating salads entrees Champagne Pour: No
6:50 pm	Cake Cutting
7:00 pm	Speeches Order: Bill (Father of Bride) Molly Jacob Thank you by the Newlyweds Continue dinner service but hold bussing.
7:15 pm	Cake Service Catering serving cake to guests On high top at the end of head table with black velvet linen (Floral Napkin)
7:15 pm	Bar Reopen / Ice Luge
7:20 pm	Special Dances First Dance Father Daughter Mother Son Parents / Couple Dance
7:45 pm	Open dance floor Changing into 2nd Dress
8:00 - 8:30 pm	Golden Hour Photos (Taylor & Joey)
9:30 pm	Late Night Snack
11:15 pm	Last Call
11:30 pm	Last Dance
11:30 pm	Breakdown Complete

Couples personal belongings into Charles Frost Room
Brides parents (Annie and Bill) to take the leftover cake (top tier)

12:00 am

Venue Closes