



Master Timeline  
Primary  
Lauren + Jake  
February 14th, 2026

**FRIDAY, FEBRUARY 13TH**

4:00 - 5:00 pm	Rehearsal Saint Paul Hotel
6:30 - 9:30 pm	Welcome/Rehearsal Dinner Malcolm Yards  Speeches: Jake's parents-Todd and Nancy Lauren's childhood friend-Sam McCabe Jake's cousins-Zach, Jorie, Morgan, Taylor Lauren + Jake
TBD	Buses arrive at hotel
TBD	Buses depart Malcolm Yards

**SATURDAY, FEBRUARY 14TH**

Wedding Day Details

Guest Count: 245 invited / 220 Estimated

Number of Bridesmaids: 2

Number of Groomsmen: 2

Number of Greeters: 4 Doug & Shannon Earhart, Andrew & Lauren Rice

Flower girl: 1 Elle

Brides Parents Names: Tom and Linda

Grooms Parents Names: Todd and Nancy

### Vendor Arrival Times:

Coordinator:

Photography: ~10:30 am

Videography:

Hair & makeup: 8:50 am

Florist:

Catering: on site

Bartending: on site

Ice luge:

Pianist:

Violinist:

Band:

Horse Carriage:

Desserts: (pick up from Yum! SLP in morning)

8:00 am

Bridal Suite Opens-L'Etoile Room on 9th floor

8:50 am Stylists Arrive

**Hair:**

9:00-9:35 am Kristin

9:35-10:35 am Lauren

10:35-11:05 am Nancy

11:05-11:35 am Linda

11:35-12:10 pm Maddie

**Makeup:**

9:00-9:35 am Linda

9:35-10:10 am Kristin

10:10-10:45 am Maddie

10:45-11:45 am Lauren

11:45-12:20 pm Nancy

9:00 am

Venue opens + Set up Begins

**Ceremony**

Pre-ceremony Champagne - Butler Passed (Kenzie will bring 15 tea towels with logo)

Ceremony: Round Chair Set Up - Ground Meadows in the Middle - Round Platform (Stage from C+C. DD handling florals and candles)

Stage Facades from C+C.

Aisle Decor: Centerpieces repurposed

Back of Aisle Decor: None

Signage: Welcome Sign - Lauren to bring red velvet and sign holder - DD to handle florals

Programs - Lauren printing these.  
Stage will be preset by the venue.  
Clear Podium and no mic stand. Officiant to hold mic for vows.

### **Cocktail Area**

Cocktail Tables: Lauren to bring cards and pens for guests to sign. Floral frogs and lamps on cocktail tables.

Linens and Ties: Linda ordered.

Bar Decor: 4 leather menus. Black leather with acrylic cut outs. Lauren Printing Uplights

Butler Passed (Kenzie will bring 15 tea towels with logo)

Horse + Carriage - No signage

Piano removed during the room flip

Ice Luge: High top table for glasses (guests hold the cups while pouring)

Low top table for the luge. Both tables with Red Linen. Kenzie bringing sign with Logo.

### **Reception**

Guest Tables Centerpieces: DD handling. Lauren to bring velvet table numbers and holders.

- Linens: Venue

- Head Table: 6 foots with rounded edges.

Dessert Table: 8 foot table with multiple cakes. Aunt providing stands.

Seating Chart: Placed under ceiling install on dance floor

Printed Valentines in White Envelopes (4x6) with Red Lettering - Handwritten letter inside. Table Number on outside.

- Kenzie bringing stand for under linen and envelope stands

- 60 or 48 inch round table in center of the room. 2 red linens

- DD handling floral peices

Coat Check - Hotel provides signage. No signage needed.

Welcome Tables:

Hightop Cocktail Table: Red Linen, Floral Frog, Lamp, Sign, Deck of Cards, Silver Tray, Cup with sharpies

Low top Cocktail Table: Red Linen, Crystal Bowl, Cards + Gifts Sign, Floral Frog,

Place settings

- Menu + Name Cards: Meal Choice on name card.
- Plates: Catering
- Silverware: Catering
- Water Goblets: Catering - No wine glass
- Chargers: Silver provided by Catering
- Napkins: Linda bringing red. Waterfall fold.
- No coffee and saucer

11:00 am - 12:30 pm

Details shots and Candid Getting Ready Photos in Robes/Jammies

11:30 am

Lunch for Wedding Party

Sandwiches + Bagels in the suites

11:30 am

Groomsmen arrive  
Jeffry's (Grooms Brother) Suite

12:30 pm

Hair and makeup complete

Dressed and Ready

Mother of the Bride: 12:30pm

Bridesmaids: 12:30pm

Father of the Bride: 1:10pm

Bride: 12:40pm

Groom: 12:20pm

Groomsmen: 12:20pm

Parents of the Groom: 1pm

12:30 pm

Jake's Getting Ready Portraits (Dad + Brother)  
Begin dressing 10 minutes before

1:00 pm

Lauren's Getting Ready Portraits (Mom + Sister)

1:20 pm

Lauren's First Look with Dad (Tom)  
Bridesmaids put on dresses during this time

1:30 pm

Bride + Groom First Look, Vows, Portraits, Cocktail  
Personal Letters/Vows  
Cocktails at the Grill

2:30 pm

All details set for guest arrival

2:45 pm

Immediate Family Photos

3:00 - 4:30 pm

Summit Room Open for Family Photos and Ketubah Signing

3:15 pm

Extended Family Photos  
Arrival at 3:00 pm - Summit Room or in the Lobby

3:30 pm

Ceremony sound equipment set up and ready for sound check  
Officiant + Band + Jerrad (Piano player)  
\*Officiant in Ketubah signing and family photos

3:30 pm                      Precememony Music Begins  
3:30pm - 4pm - Prerecorded  
4pm - 4:30pm - Jerrad Live Piano

3:45 pm                      Earliest guest arrival

3:45 pm                      Ketubah + Marriage License Signing  
All wedding party and family - Summit Room  
Kenzie to provide easel

4:00 pm                      Greeters Begin Seating Guests  
Programs: Passed our by greeters  
No sides  
Do not seat down the bridal party entrance due to candles etc.  
Champagne Pour as Guests Enter Ceremony

4:30 pm                      Ceremony  
**Piano from Venue- Played by Jerrad**

**Processional Order:**  
Officiant: Robbie Soskin (Walk in first)  
Jake + Todd + Nancy  
Maddie Lurie + Jeffrey Lurie  
Kristin Kunz + Alex Weicherding  
Flower Girl: Elle Weicherding  
Lauren with Tom + Linda

**Ceremony Music:**  
Jake Processional (and wedding party): All that really matters  
Wedding Party Processional: All that really matters  
Bride Processional: Perfect  
Recessional: LOVE

**Announcements:**  
Before: None  
After: None

First Row Reserved for:  
Family/wedding party - 4 on grooms side and 7 on brides

5:00 pm                      Cocktail hour  
Cocktail Hour Music - Hansel on the Electric Violin  
Appetizer service begins--maybe start food around 5:15-5:20--begin with drinks only?  
Bustle  
Horse and carriage available for guests (First ride for Bride and Groom) Guests will just tell the next person about the horse and buggy. No signage. Apps ready.

5:20 pm	Golden Hour Photos Sunset: 5:40 pm
6:30 pm	Guests seated for dinner BARS CLOSE UNTIL GRAND ENTRANCE
6:40 pm	Grand Entrance (Just the Couple) Song: Sky Full of Stars, Coldplay Announced as: Your newly weds, the Lurie's
6:42 pm	Welcome/Blessing Bride's parents: Tom and Linda
6:45 pm	Dinner Service Service Type: Plated Wine Pour: None Champagne Pour: Before Ceremony
7:30 pm	Speeches Can we start these as soon as the last people receive their dinner or during salads? Order: Matron of Honor: Kristin Best Man: Jeffry Thank you by the Newlyweds--band should be ready to start music ASAP!
7:50 pm	Special Dances First Dance: "Boxes" Goo Goo Dolls Mother Son: "Days Like This" Van Morrison Father Daughter: "Wonderful World" and "Old Time Rock and Roll" - 15 seconds into the second song, invite all guests to join Hora - repeat song 3 times - Kenzie will bring out 2 chairs
8:00 pm	Open dance floor
9:00 pm	Cake Cutting Private Bride and Groom Keeping the Top Layer
9:00 pm	Desserts Available in bar area Mom/Patti bringing Cake Stands
10:00 pm	Late Night Snack

Hotel - State Fair Snacks  
- Popcorn and corn dogs on the dance floor  
- Pretzels Cheese + Mini Donuts on a station

11:00 pm

Last Dance  
Last Call: 10:40pm  
Bar Close: 11pm

Breakdown Complete and Ready to be Loaded into The Room at this time.

11:30 pm

Guests Depart

1:00 am

Vendor Tear Down Complete + Venue Closes