



Master Timeline
Primary
Gates & Brady
August 22nd, 2026

FRIDAY, AUGUST 21ST

5:30 pm Grooms Dinner at 6 Smith

SATURDAY, AUGUST 22ND

Wedding Day Details

Guest Count: 164

Number of Bridesmaids: 7

Number of Groomsmen: 10

Number of Personal Attendants: 0

Number of Ushers: 2

Brides Parents Names: Jill + Graf

Grooms Parents Names: Heidi

Any special traditions or family situations you would like your vendors to be sensitive to?

Vendor Arrival Times:

Coordinator:

Photography:

Second Shooter:
Videography:
Florist:
Catering:
Bartending:
DJ:
Desserts:
Photo Booth:

Venue opens + Set up Begins

Rental and Decor Delivery:

Ceremony

Arch: 4 Pillars with Floral
Aisle Decor: None
Back of Aisle Decor: 2 ground arrangements
Welcome Sign - Linen - in the Foyer
Flowers Repurposed to: TBD
Programs: None
Music: DJ

Outside After Ceremony

5 Cocktail Tables
Linens and Ties: Linen Effects (Client bringing)
Bar Decor
- Menu/Bar Sign
- Floral
- Lamp
Guest Seating: Patio Seating

Lobby

4 Cocktail Tables: Budvases
Linens: Linen Effects (Client bringing)
Appetizers: Butler Passed
Music: DJ
Photo booth: White and Sable

Welcome Table
- Card Box
- Memorial Frames
- Guest Book + Pen

Seating Chart: 60 inch round table - Large Floral - Papers with table seating
Favors - Match Boxes

Reception

Linens - Linen Effects (Client Bringing)
Guest Tables Centerpieces: Large Arrangement - Lamps from Kenzie - 3-5 Tea Lights - Table Number
Head Table: Repurposed from ceremony + Florist to place other arrangements - Taper candles
Place Settings:
- Name Cards - Yes
- Menu - Yes
- Plates - Catering
- Silverware - Catering
- Water Goblets - Rented from LE

-Chargers - Chargers from Bride
-Napkins - Rented from LE - Prefolded

Dessert Table: Cookies + Cake Truffles on Platters (Honey + Milk) Set up by Catering
Late Night Snack: On dessert table

Dance Floor Props:
Dance Floor: Kenzie's

Mantle: Florist

8:00 am	Bridal Suite Opens Stylists and Bridesmaids Arrive Hair and Make Up Schedule:
12:00 pm	Groomsmen arrive to Venue
12:00 pm	Lunch for Wedding Party Groomsmen Picking up Jimmy Johns
12:45 pm	Hair and makeup complete
12:50 pm	Getting Ready Photos in Robes/Jammies

Dressed and Ready

Moms: 1:10pm
Bride: 1:20pm
Bridesmaids: 1:10pm
Father of the Bride: 1:50pm
Groom: 1pm
Groomsmen: 2:30pm
Wells + Matt: 3:30pm

1:10 pm	Grooms Portraits Getting Dressed 10 mins before
1:30 pm	Bridal Portraits Putting Dress on 10 mins before Bridesmaids put on dresses during this time
1:50 pm	Bridesmaids First Look
2:00 pm	Father Daughter First Look

Getting Dressed 10 minutes prior

2:15 pm Bride + Groom First Look

2:45 pm Wedding Party + Family Rehearsal

3:00 pm All details set for guest arrival

3:15 pm Wedding Party Photos

3:30 pm Ceremony sound equipment set up and ready for sound check
Officiant (John) + DJ + Reader (Mary Kate)

3:40 pm Family Photos

3:45 pm Earliest guest arrival

4:00 pm Wedding Party Hides in Suites + Sign Marriage License

4:00 pm Ushers Begin Seating Guests
Programs: None
Ceremony Prelude Music Begins

Shuttle Arrival

Departs Hotel:

Arrival to Ceremony: 4:10pm

4:30 pm Ceremony

Processional Order:

Officiant: John (already at the front for announcement)

*** Start Music

Groom: Brady + Heidi (MOG)

Jill (MOB) + Bauer (Brides Brother - will stand up as a groomsman after dropping mom off)

Wedding Party:

Lia + Parker

KK + Hunter

Kenzie + Jack

Lexi + Ryan + Dillon

Emma + Ben

Mary Kate + Zach + Jarett
Briggs + Cole

Ring Bearer: Wells

**** CHANGE SONG

Bride + Graf (FOB)

Ceremony Music:

Family + Wedding Party Processional: Birds of a Feather Instrumental

Bride Processional: TBD

Unity: None

Recessional: TBD

Announcements:

Before: Unplugged Ceremony + Receiving Line

After: None

First Row Reserved for:

Unity: None

Readers: Mary Kate (Bridesmaid)

5:00 pm Cocktail hour
Receiving Line
Cocktail Hour Music Ready
Appetizer service begins - Butler Passed
Bustle

6:30 pm Guests seated for dinner

6:40 pm Grand March
Order:
Lia + Parker
KK + Hunter
Kenzie + Jack
Lexi + Ryan + Dillon
Emma + Ben
Mary Kate + Zach + Jarett
Briggs + Cole + Bauer

Song:

6:43 pm Welcome by the DJ

6:45 pm Dinner Service
Service Type: Plated

Right Before Speeches (7:10pm)
Champagne Pour: Head Table Only

Mini Drink Passed - Toast for Father of the Groom (Tell Guests to hold off until toast)

7:15 pm passed toast drinks by liquid motion

7:25 pm Speeches
Order: Parents of the Bride, MOH Briggs + Best Man Cole
Thank you by the Newlyweds

Desserts put out during speeches

7:45 pm Golden Hour Photos
Sunset: 8:08pm

7:45 pm Break for Desserts + Tear Down Tables for Dance Floor

8:10 pm Cake Cutting
Not Announced

8:15 pm Special Dances
First Dance:
Father Daughter:
Mother Son:

8:20 pm Open dance floor

10:00 pm Late Night Snack

Shuttles

11:30pm - Guest Shuttle - Hotel Emry

11:30pm - Party Bus for Wedding Party

11:30 pm Last Dance
Last Call: 11:00pm
Bar Close: 11:15pm

Breakdown Complete and Ready to be Loaded into Vehicles at this time.

12:00 am Guests Depart

12:30 am Vendor Tear Down Complete + Venue Closes

