



Timeline
Primary
Erika + Jason
June 26th, 2026

THURSDAY, JUNE 25TH

4:00 - 10:00 pm	Cypress Room - Main Lobby
6:00 pm	Rehearsal
6:30 pm	Grooms Dinner

FRIDAY, JUNE 26TH

Wedding Day Details

Guest Count: 114

Number of Bridesmaids: 3

Number of Groomsmen: 5

Number of Personal Attendants: 2

Number of Ushers: 3

Bride's son's name: Asher

Bride's Parents Names: John & Sue

Groom's Parents Names: Tom & Judy

Any special traditions or family situations you would like your vendors to be sensitive to?

Vendor Arrival Times:

Coordinator: 10AM

Photography: 10AM

Content Creator: 12PM

Florist: 10:30 AM

Catering:

Bartending:

DJ: 3PM

Desserts: Bride + Groom bringing

Violinist: 3PM (ceremony only)

9:00 am

Venue opens + Set up Begins

Rental and Decor Delivery: N/A

Ceremony - outside, weather permitting

Unity Table - wine box

Marriage Certificate and pen - signing during ceremony

Florals will be repurposed (by florist)

Cocktail Area

Cocktail Tables - 2 inside, 4 outside (Catalyst)

Bar Decor - signature cocktail, bar menu x2, bowl with matchboxes

Passed appetizers

Seating Chart - Use table brought by bride and groom, ivory satin, floral + seating chart - center of entry way/lobby

Welcome sign - by black table, in front of stairs

Welcome Table - guest book, picture frames, card box, bowl with matchboxes on marble table between coat closet and elevator

Memorial Frames - on black table by mirror

Florals on cocktail tables and bar area

Reception

Guest Tables Centerpieces

Linens - brought by 3 Cheers

Head Table - Sweetheart table with Linen brought by bride and groom ('just married' sign to go on back of bride and groom chairs)

Cake Table - Repurpose seating chart table with linen (to left of sweetheart table, wall between windows)

Dessert Table/candy bar - table inside doors, cupcakes on trays, candy in bowls + tongs, spoons, candy bags, napkins provided by bride and groom

Place settings

- Name Cards
- Plates - 3 Cheers
- Silverware - 3 Cheers
- Water Goblets - 3 Cheers
- Napkins - 3 Cheers

9:00 am

Bridal Suite Opens

Stylists and Bridesmaids Arrive

Hair and Make Up Schedule:

Hair done by Skyla

9:00-9:30 - Ciera

9:30-10:15 - Erika

10:15-10:45 - Sue

10:45-11:15 - Judy

11:15-11:45 - Chas

11:45-12:30 - Skyla

12:30-1:30 - flower girls

Makeup done by Emma

9:00-9:45 - Sue

9:50-10:35 - Judy

10:40-11:25 - Erika

11:30-12:15 Ciera

10:00 am Photographer begins detail shots

11:00 am Groomsmen arrive to Venue

11:00 am Lunch for Wedding Party
- Catering Jersey Mike's

12:00 pm Hair and makeup complete

12:00 pm Getting Ready Photos in Robes/Jammies

Dressed and Ready

Mother of the Bride: 12:20pm

Father of the Bride: 12:30pm

Asher: 12:30pm

Bride: 12:30pm

Bridesmaids: 12pm (getting ready photos - pajamas) 2pm (dresses)

Groom: 12pm

Groomsmen: 12pm

Mother of Groom: 12:30

Father of the Groom: 12pm

12:00 pm Grooms Portraits
Getting Dressed 10 mins before

12:30 pm Bridal Portraits

Putting Dress on 10 mins before
Bridesmaids put on dresses during this time

First Looks:
Bride + Father of the Bride
Bride + Asher
Groom + Mother of the Groom

1:00 pm	First Look, Vows, Couple Portraits Asher in some portraits
2:00 pm	Friends (No formal wedding party) Photos
2:30 pm	All details set for guest arrival
2:50 pm	Immediate Family Photos
3:00 pm	Ceremony sound equipment set up and ready for sound check Officiant (Todd, groom's uncle) + DJ + Violinist + Asher?
3:15 pm	Earliest guest arrival
3:30 pm	Ushers Begin Seating Guests Ceremony Prelude Music Begins No programs Weather depending: water bottles/fans
3:30 pm	Family + Wedding Party Hides in Suites
4:00 pm	Ceremony (Outdoor) Processional Order: Officiant: Todd Irey (already at the front) Groom: Jason Parents: Tom & Judy, John, Sue and Drew (Bride's brother) Flower Girl + Ring Bearer: Harper, Eleanor, Georgia, Onyx, Brixton (Usher: Harley to walk with Brixton) Bride + Son: Erika & Asher Ceremony Music: Groom: Ordinary - Alex Warren Parents Processional: A Thousand Years Ring Bearers/Flower Girls Processional: A Thousand Years - Christina Perri Bride Processional: I Get To Love You - Ruelle (Violinist) Unity: Iris - Goo Goo Dolls Recessional: Stargazing - Myles Smith

Announcements:

Before: Thank you for coming - unplugged ceremony - something quick
After: N/A

First Row Reserved for: Parents and immediate families
Second Row Reserved for: Close friends/wedding party
'Reserved' cards on the first 4 benches (use dot sticker)
Unity: Wine box
Marriage license + pen set on cocktail table with wine box

4:30 pm	Cocktail hour Cocktail Hour Music Ready Appetizer service begins Bustle? Bride and groom and immediate families will go to bridal suite for a quick cheers - liquid motion to have drinks prepared for us
4:50 pm	Champagne Tower - outside Bride and Groom will come down from bridal suite and do the pour after we take a few minutes for appetizers and a drink Song: Like Blood - mike.
6:00 pm	Guests seated for dinner
6:15 pm	Grand Entrance - Just the Couple Song: Beauty & A Beat - MOONLIGHT, Mr. Moon
6:18 pm	Welcome & Prayer by Father of the Groom
6:20 pm	Dinner Service Service Type: Plated
7:15 pm	Speeches Order: Chas/Skyla, Eric/Ben Thank you by the Newlyweds Desserts and candy put out during speeches
7:45 pm	Break for Desserts + Tear Down Tables for Dance Floor
7:45 pm	Sunset portraits

8:00 pm	Special Dances First Dance: ILYSB - Lany - Stripped Bride/Son: Everything Hallelujah - Justin Bieber Father/Daughter: My Girls - The Temptations Mother/Son: My Wish - Rascal Flatts
8:10 pm	Open dance floor Bride to do a quick dress change
8:30 pm	Cake Cutting Birds of a Feather - Billie Eilish
9:15 pm	Final photos with second dress Bride + Groom with martinis We'd like extra dirty martinis prepared for pictures
9:30 pm	Photographer leaves
9:30 pm	Late Night Snack 3 Cheers Catering
11:00 pm	Last Dance - Best Love Song - T-Pain Last Call: 10:20pm Bar Close: 10:30pm Breakdown Complete and Ready to be Loaded into Vehicles at this time.
11:15 pm	Guests Depart
12:00 am	Vendor Tear Down Complete + Venue Closes