

Venue Manager: 8:00am (Kayley)
Coordinator: 8:00am (Kenzie)
Hair & Makeup: 8:00am (Amanda, Kylie, one other)
Photography: 10:30am (Casey)
Content Creator: 10:30am (Grace)
Florist: 9:30am (Malana)
Catering: 8:00am (Vicky and Team)
Bartending: 3:00pm (Liquid Motion Team)
DJ: 1:30pm (Adrian)
Linen & Draping: Friday, April 17 (Erin has code)
Cake: 2:30pm-3:00pm (Katie)

8:00 am Bridal Suite Opens
 Stylists and Bridesmaids Arrive

Hair and Make Up Schedule:

8:00am Arrival/Setup
8:15am MOB Makeup, Haley Makeup, Ashley Hair
9:00am Bride Makeup, Ashley Makeup, MOB Hair
10:00am Grace Makeup, Haley Hair, MOG Hair
10:45am Faith Makeup, Aleya Hair, Bride Hair
11:30am MOG Makeup, Faith Hair, Grace Hair
12:15pm Touch-Ups/Depart

8:00 am Venue opens + Set up Begins
 Rental and Decor Delivery:

Ceremony

Arch: Pillars (From Bride) with florals (Florist) (Repurposed to Reception)
Reserved Signs - Linen Signs
Aisle Decor: None
Unity Table: Planting (Pot, Water Can, 2 Jars of Dirt, Cross and Bible)
Baskets on back row - tissues and programs
Basket - blankets

Cocktail Area

Cocktail Tables: Floral
Linens and Ties: Black Linens + Black Ribbons
Bar Decor: Menu, and floral arrangement, Napkins
Appetizer Table: Popcorn Basket and Chex Mix Baskets + cups (Bride bringing table)
Repurpose unity table to champagne - Glasses with ribbons, and champagne

LOBBY:

Black Mirror with 2 pillars with florals and pillar candles
2 tables for cards and gifts + Guest Book
Linen Welcome Sign with Floral Arrangement
Lanterns on stairs

Reception

Guest Tables Centerpieces: Table Numbers, 3 tapers, 10 Pillars, 4 floral
Linens: We've Got It Covered
Draping - We've Got It Covered
Head Table: Same as guest
Dessert Table: Catering Handling

Bar
Seating Chart: Linen Sign

Place settings

- Name Cards: Yes
- Plates: On the buffet
- Silverware: Bride (Caterer handling set up)
- Water Goblets: Liquid Motion
- Chargers: None
- Napkins: Bride

12:00 pm Lunch for Wedding Party
Sandwiches picked up by the Groomsmen

12:00 pm Groomsmen arrive to Venue

12:15 pm Hair and makeup complete

12:15 pm Getting Ready Photos in Robes/Jammies

Dressed and Ready

Mother of the Bride: 12:20pm
Father + Step Father of the Bride: 1:25pm
Bride: 12:30pm
Bridesmaids: 12:20pm
Groom: 12:50pm
Groomsmen: 2:40pm
Parents of the Groom: 3pm

12:40 pm Bridal Portraits
Putting Dress on 10 mins before
Bridesmaids put on dresses during this time

1:00 pm Grooms Portraits
Getting Dressed 10 mins before

1:20 pm Bridesmaids First Look

1:35 pm Father Daughter First Look (Outside if we can)
Dad First
Step Dad Second

1:50 pm Bride + Groom First Look (Outside if we can)

NO TAP - Sam walking to her.
Personal Letters/Vows

- 2:15 pm Wedding Party + Family Rehearsal
- 2:30 pm All details set for guest arrival
- 2:50 pm Wedding Party Photos
- 3:15 pm Family Photos
- 3:30 pm Ceremony sound equipment set up and ready for sound check
Officiant + DJ + Readers (Mary Ellen Reger + Renee Ericksen)
- 3:45 pm Earliest guest arrival
- 4:00 pm Ushers Begin Seating Guests
Programs: Yes (Handing out & Available at Welcome Table
Ceremony Prelude Music Begins
- 4:00 pm Wedding Party Hides in Suites
- 4:30 pm Ceremony
Processional Order:
Officiant - Amy Meara (Already at the front for announcements)
- Samuel with Nancy & Troy Scott (Grooms Parents)
 - Samuel with Grace & Faith Scott (Grooms Sisters)
 - James & Diane Reger (Brides Parents)
 - Steven Jr. & Lauri Marty (Brides Parents)
 - Seth Marty (Brides Brother)
- Wedding Party:
- Luke Nelson & Aleya Franklin
 - Andrew Boyce & Hailie Corner
 - Alex Scott & Ashley Gustafson
 - Ben Scott & Haley Reger
 - Flower Girls (Arianna Reger in middle, Daphne Scott & Poppy Scott on sides)
- Bride: Mackenzie Marty
- Ceremony Music:**
Parents Processional: TBD
Wedding Party Processional: TBD
Bride Processional: God Really Knew by Sidney
Unity: The Blessing by Bethel Music, We the Kingdom
Recessional: Be Mine by GIO DARA

Announcements:

Before: Silence phones

After: Wait for ushers to release your rows for reserving line

First Row Reserved for: Immediate Family + Grandparents

Second Row Reserved for: Wedding Party

Unity: Planting of Roots (Pot, Water Can, 2 Jars of Dirt, Cross, and Bible)

Readers: Mary Ellen Reger & Renee Erickson

- 5:00 pm Cocktail hour
Receiving Line: Samuel & Mackenzie (no other family members)
- Cocktail Hour Music Ready
- Appetizer service begins
- Bustle
- 5:15 pm Sign Marriage License
Grooms Suite (Best Man, Maid Honor, Officiant)
- 6:00 pm Guests seated for dinner
- 6:15 pm Grand March + First Dance
Order:
- Mob the wedding party, ushers, personal attendants
- Then Samuel & Mackenzie enter
Song: Real Love by Clean Bandit, Jess Glynne

First Dance Song: Where I Belong (Justin Lee)
- 6:18 pm Welcome
- Speech by couple (Mackenzie)
- Prayer by Grandpa Marty (Steve Marty)
- 6:20 pm Dinner Service
Service Type: Buffet
Wine Pour: NA
Champagne Pour: NA
- 7:00 pm Speeches
Order:
- Haley Reger (MOH)
- Ben Scott (BM)

Desserts put out during speeches (Cookies)
- 7:30 pm Golden Hour Photos
Sunset: 8pm

(Mackenzie to freshen up at this time)

- | | |
|----------|--|
| 7:30 pm | Break for Desserts
Cookies from Catering |
| 8:00 pm | Cake Cutting
Family can have remaining cake.
Main floor in reception area (close to head table) |
| 8:00 pm | Special Dances
Father Daughter: Mackenzie with both dad's Steven Marty Jr. & James Reger
Mother Son: Samuel with Nancy Scott |
| 8:10 pm | Open dance floor |
| 10:00 pm | Last Dance
Last Call: 9:45pm
Bar Close: 10pm

Breakdown Complete and Ready to be Loaded into Vehicles at this time. |
| 10:15 pm | Guests Depart |
| 11:00 pm | Vendor Tear Down Complete + Venue Closes |